



APPLICATION FOR ADMISSION

Date of Application: \_\_\_\_\_ Category:  Freshmen  Transferee  Graduate School

Course: \_\_\_\_\_

Name: \_\_\_\_\_  
*Surname First Name Middle Name*

Nationality: \_\_\_\_\_ Gender:  Male  Female Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
*MM/DD/YYYY*

Home/Mobile Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Current Address: \_\_\_\_\_  
*House Number Street Subdivision Barangay Municipality/City Province Country Zip Code*

Name of Last School Attended: \_\_\_\_\_

Privacy Policy

The Philippine Women's University (PWU) Data Privacy Policy describes its practices regarding the collection, use, disclosure, and disposal of data collected from you through the application form or PWU portal.

In compliance with the Data Privacy Act of 2012 and its implementing Rules and Regulations, PWU shall collect the following information, including but not limited to: your name, photograph, address, telephone number, academic history, and other data necessary for the purposes stated herein.

All information shall be processed, stored, and disposed primarily by the Admissions Office, and may be shared with other PWU department or offices when necessary for school announcements, communications, and other legitimate purposes.

I have read and understood the PWU's Data Privacy Policy at <https://www.pwu.edu.ph/dataprivacy/>, and hereby expressly agree:

- a. To the collection and processing of my personal information through this PWU portal in accordance with PWU's Data Privacy Policy, and
- b. That any photograph(s) in which I may appear that are taken by PWU may be used, without compensation, for PWU's website or any publications related to PWU's services.

Agree \_\_\_\_\_  
Signature over printed name





### Online Application Procedure

1. Fill out the [Online Application Form](#) and then click the **Submit** button.  
*Note: Upload the Grade 12 report card (Freshmen) or Transcript of Record (Transferee & Graduate Studies).*
2. Receive an automated email verification with applicant number and password.
3. Go to [PWU Student Portal](#).  
Username: <your application number>  
Password: <your birth date in YYYYMMDD format>

See the status of your application in the student portal within 2-3 business days during the enrollment period.

4. Receive an acceptance letter upon approval of your application. Then, proceed with online enlistment, enrollment, and onsite or online payment.

*Note: You are automatically added to Google Classrooms based on the approved subjects to enroll. Please use your temporary PWU email <applicant number@pwu.edu.ph> or your official PWU email <student number@pwu.edu.ph> to attend your virtual/online classes. Officially enrolled students enter the Google Classroom using the official PWU email address*

### Enrollment Procedure

1. Log in [PWU Student Portal](#).
2. Click Online Enlistment tab under Enrollment Support label
3. Scroll down and select offered subject. Click the Plus button  and pop-up list of schedules will appear
4. Select the desired schedule by clicking the *course code*
5. The subject will be added to your load (indicated by ✓ mark)  
If conflict in schedule arise, ✗ mark will appear. You need to change your selected schedule in order for it to be added
6. Once all of the desired subjects and schedule have been added, choose a payment mode then click Compute for Account/s button. Assessment will be shown after under Account Summary

**Apply online, view admission requirements, and check enrollment procedures by visiting the PWU website and clicking on the Admissions tab.**

