

M.FAD Admission Information

The PWU School of Fine Arts and Design welcomes graduate studies applications from individuals interested in obtaining a masters degree. Applications will be accepted from individuals who have successfully completed a bachelor's degree from a Department of Education / Commission on Higher Education accredited institution, and who possess highly developed, proven skills in visual studies or studio discipline.

M.FAD APPLICATION SEASON: October - June.

M.FAD ADMISSION & ENROLLMENT SEASON: June - August

New student applications sent after June will be considered for the next SY applicant in-take. Transferees from the same degree/program are allowed to apply months before a new trimester opens.

STEPS FOR ADMISSION

STEP 1. Accomplish Master's degree in Fine Arts and Design application requirements (*set 1 to 3*) as itemized in this document. Your application will be reviewed by the SFAD Admission Committee and shortlisted applicants and will be advised to proceed to step 2 by the Graduate Program Coordinator [GPC].

STEP 2. Accomplish PWU Institutional requirements. Expect an admission/non-acceptance email soon after.

STEP 3. After receiving the acceptance letter (via email), visit the PWU Portal > Applicants to check your application status, and contact the PWU Admissions office (see below) via email to be assisted for enrollment, but cc. [SFAD Graduate School](#).

- For accepted students based in the PH, contact [Admissions Office](#)
- For accepted students based abroad, contact [Registrar Office](#),
cc: [Admissions Office](#)

NOTA BENE: M.FAD is not an equivalence of an MFA or M.Des degree as the enumerated are terminal degrees with 60 plus units/credits. Moreover, an MFA or M.Des degree has specific areas of specialization, i.e. MFA in Painting, M.Des in Industrial Design, etc. Whereas, the area of specialization of our current masters degree is Fine Arts and Design, and M.FAD has only 34 units in total.

STEP 01

M.FAD Program Admission Checklist

Check all items that you have completed/submitted below:

SET 01: APPLICATION PACKET

INSTRUCTIONS:

1. Organize all the items listed below in a **Google Drive / Dropbox** folder and give viewing access for sfadgrad@pwu.edu.ph
 - Official Transcript of Records for Bachelor's degree - digital copy.
 - Statement of purpose for acquiring the Masters in Fine Arts and Design degree -(1 page document) Please follow [Chicago Manual of Style \(CMS\) format](#).
 - Statement of plans for a visual art research (2--3 page document); OR 2 samples of written critical analysis journals or research work related to visual arts (published or not). Please follow the CMS format.
 - 1 page Professional Statement in PDF. Please follow the CMS format.
If the applicant is a visual artist, submit an Artist Statement
If a curator/museum worker, submit a Curatorial Position Statement.
If a designer/ creative director/ art director, submit a Design Position Statement.
 - [PWU Application Form](#) (online)
 - Comprehensive Curriculum Vitae. MUST BE IN [College of Art Association \(CAA\) format](#)
 - Work portfolio (share access to Google Drive / DropBox link only).
 - Make a Google Slide / PPT / KeyNote, with a maximum of 20 images only (each JPEG must have 120dpi image quality, but file size should not be more than 1.7 MB per image).
 - Video clips ***for infographic designers, filmmakers, and animators only short video clips** (MPEG, 5 min/video only) -
 - Name each artwork/project per page in this format:
Title of Work,
Dimensions (or Duration for video),
Year ---
Names of collaborators for projects done with a team
 - Latest Cambridge/ TOEFL/IELTS exam results in PDF/JPEG. OR Certification of English Language Skills from PWU School of Education. OR one reference letter from a professor who is an English-speaking native that can vouch for your English communication skills.
***This applies to non-English speaking foreign student applicants only.**
2. Send a formal email, with a brief message and link to your cloud folder to [SFAD Graduate School](#). Address the email to Prof. [Mervy C. Pueblo](#), the SFAD O.I.C. Dean
3. Email subject heading: F.SURNAME (applicants' Firstname initials followed by surname in all caps)_Reference Letter. i.e. **J.DELA CRUZ_Reference Letter**

SET 02: LETTER OF RECOMMENDATION

INSTRUCTIONS:

- * Letter must be addressed to the SFAD Graduate Program Coordinator, Prof. Mervy Pueblo
- * Emailed directly by the referral person.
- * Sent to sfadgrad@pwu.edu.ph, with subject heading: F.SURNAME (applicants' Firstname initials followed by surname in all caps)_Reference Letter. i.e. **J.DELA CRUZ_Reference Letter**
 - Two Letters of Recommendation sent before the admissions application due date

SET 03: INTERVIEW WITH THE SFAD DEAN / GRADUATE PROGRAM COORDINATOR

INSTRUCTIONS:

Schedule/Google Meet invitation will be sent to shortlisted M.FAD student applicants only.

- Meet with the dean or the graduate program coordinator

NOTA BENE:

- Deadline: the first Saturday of June.
- Incomplete applications will not be considered.
- Completion of the ff. requirements do not mean admission to the M.FAD program.
- The SFAD- M.FAD faculty will convene to evaluate the M.FAD applicant's competency-based on the submitted application requirements.

After the review of your application by the SFAD Admission Committee, a letter will be emailed to the applicant to announce if s/he is admitted or not accepted to the PWU SFAD Master's degree, majoring in Fine Arts and Design.

STEP 02

THE PHILIPPINE WOMEN'S UNIVERSITY Admission Requirements

When successfully accepted to the PWU SFAD M.A. studies, the applicant will be advised to complete the following:

A.) PWU institutional requirements:

Check all items that you are submitting below:

- PWU Profiling Exam
- Certificate of Employment - Original with two photocopies (for employed applicants)
- Original true copy of the official transcript of the record of an undergrad degree, plus- 2 photocopies
- Latest ID pictures (white background, 1x1) - 2 copies
- Marriage Contract (for married individuals)
- Certificate of transfer and other credentials (*For transferee only*)
- Honorable dismissal
- Permit to Study (if the applicant is a government employee, or is under government study grant) - two photocopies

B.) Additional Attachments for Foreign Applicants only:

Check all items that you are submitting below:

- Copy of Valid Passport
- Copy of Valid Student Visa and/or Permit to Study
- Copy of Alien Certificate of Registration for Philippine- born Aliens or Permanent Residents

The PWU SFAD Master's in Fine Arts and Design program will accept applications for SY 2023/24 until 5:00PM, Sat, July 20, 2024!
